

Bylaws

SECTION I: AFFILIATION

ARTICLE 1

In order to be affiliated, a chapter must have at least 9 members and continue to maintain or exceed this number thereafter.

ARTICLE 2

The name of this organization shall be the _____ Student Chapter of the Society of Petrophysicists and Well Log Analysts.

SECTION II: MEMBERSHIP

ARTICLE 1

Any student in good standing at a college of acceptable academic standards shall be eligible for membership. Membership shall remain in force as long as the member is enrolled in the school and pays the annual dues.

ARTICLE 2

Members of the student chapter must be members of SPWLA. There shall be two classes of members:

SPWLA Student Members

Any student majoring in geology, mathematics, computer science, physical sciences, or engineering in a field of study related to or generally associated with petrophysics at a college of acceptable academic standards may apply for Student membership. Student membership shall terminate upon termination of academic enrollment.

SPWLA Active Members

Any Active SPWLA member may be enrolled in the student chapter provided that:

- a. Member is a registered student actively pursuing a degree, or
- b. Member is engaged in teaching a geosciences related subject at the university level.

ARTICLE 3

A joint chapter may be established with students from neighboring colleges, which do not have existing chapters, provided that:

- a. Members meet the requirements for membership in Article 2.
- b. Members attend at least one regularly scheduled chapter meeting every three months during the school year.

ARTICLE 4

Two Chapters may exist at a single institution if a petition (consisting of an email or letter) is received and approved by the Student Chapter Committee:

- a. Members meet the requirements for membership in Article 2.

SECTION III: DUES

ARTICLE 1

Dues shall be established annually by the SPWLA in accordance with the Bylaws and are payable January 1 of each year.

ARTICLE 2

If a student is in arrears in dues payment for one semester, the member shall be ineligible to vote in Chapter matters. After one year the member shall be dropped from the rolls.

ARTICLE 3

Upon approval by the SPWLA Board of Directors a Student Chapter can levy special assessments to its members. Provided that any Chapter assessments were previously approved internally by a majority vote of the Chapter membership.

SECTION IV: FACULTY SPONSOR

ARTICLE 1

The chapter shall have at least one faculty advisor.

ARTICLE 2

The faculty advisor or co-advisor must be an Active member of the SPWLA.

ARTICLE 3

The faculty advisor or co-advisor shall be appointed by the current membership of the Student Chapter. The faculty advisor may be replaced at their discretion by 2/3 vote of Chapter membership and with concurrence of the SPWLA Board of Directors.

ARTICLE 4

The faculty advisor or co-advisor must consent to accepting the position and its attendant responsibilities prior to being placed in nomination for election.

SECTION V: OFFICERS

ARTICLE 1

The officers of a Chapter shall be president, vice-president, secretary, treasurer, and shall comprise an executive committee of the chapter. Other positions may be created at the Chapter's discretion.

ARTICLE 2

Officers shall be elected at a meeting once within the academic year, at a date set by the Student Chapter and shall serve for a one-year term.

ARTICLE 3

While it is not preferred officers can serve in the same position on the executive committee for up to two years if so elected, after which they are eligible to hold another office.

ARTICLE 4

Vacancies, except for that of president, occurring during the year shall be filled at a regularly scheduled meeting.

SECTION VI: DUTIES OF THE OFFICERS

ARTICLE 1

The president shall preside at all meetings of the chapter and the executive committee. The president shall appoint all committees subject to approval of the executive committee. All other executive duties not herein delegated shall be the president's responsibility.

ARTICLE 2

The vice-president shall assume the duties of the president in the president's absence and shall succeed to the presidency in case of a vacancy.

ARTICLE 3

The secretary shall keep in the official minute book a record of all chapter and executive committee meetings.

ARTICLE 4

The treasurer shall maintain a complete record of all income and expenses of the chapter and shall pay all bills as authorized by the president or the executive committee. The treasurer shall submit an annual report to the executive committee for audit and approval.

SECTION VII: OPERATIONS

ARTICLE 1

The chapter shall hold at least one meeting per month throughout the school year.

ARTICLE 2

The operations of the student chapter are under the control of the chapter executive committee. The executive committee shall consist of the elected officers, the immediate past president (if available) and the faculty sponsor. The executive committee shall meet once a month, prior to chapter meetings, throughout the school year.

ARTICLE 3

Standing committees may include but are not limited to: Program/publicity, field trip, and membership. The committee heads shall be appointed by the president and should attend the executive committee meetings.

ARTICLE 4

The president as needed may establish special committees.

ARTICLE 5

All books, records, and funds shall be left in the possession of the faculty advisor/co-advisor or other agreed upon designated authority when classes are not in session. Funds should be retained within the Student Chapter account (either at a bank or within the Universities accounting system) when applicable.

SECTION VIII: QUORUM

ARTICLE 1

A quorum at any meeting of the membership shall be one-third of the members of the chapter with at least one of the elected officers being present.

ARTICLE 2

A quorum of the executive committee shall be three.

SECTION IX: REPORTS

ARTICLE 1

The student chapter shall file two reports with the SPWLA Business Office. One report is to be filed by July and shall list the required information detailed in the Student Chapter Operations Manual. The second report, due early December, shall list the required information detailed in the Student Chapter Operations Manual.

ARTICLE 2

Failure to provide both reports to the SPWLA Business Office by the end of December will place the chapter in Suspended status and will result in ineligibility for Chapter benefits.

SECTION X: AMENDMENTS

ARTICLE 1

Any chapter may petition the SPWLA Board of Directors for a change in the Bylaws by submitting in writing the proposed changes.

ARTICLE 2

The SPWLA Board of Directors and/or their delegated Committee must approve amendments.

SECTION XI: TERMINATION

ARTICLE 1

Termination of the student chapter shall require a two-thirds majority vote by the currently active membership or a decline below a minimum of five active members during any twelve month period. Termination of chapter activity shall be the responsibility of the current officers of the chapter. Any outstanding obligations of the chapter shall be settled at the time of termination and all surplus assets of the chapter at the time of termination shall become the property of SPWLA unless university policy requires such assets to remain within the institute. The chapter shall indemnify SPWLA from all financial obligations or debts incurred by the chapter unless agreed to in writing by the SPWLA while the chapter still met the minimum requirements to operate.

SECTION XII: SECURITY OF INFORMATION

ARTICLE 1

None of the technical information arising from the meetings and discussions can be considered confidential. It is the responsibility of each person to contribute or withhold information according to the authorization delegated to him by his company, associates, or institution.